



# Summer Institute @UCF Online

## Code of Conduct Form

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Summer Institute Student Name: \_\_\_\_\_

I understand that Summer Institute students participate in short lectures, small group activities/discussions, guest speaker presentations, and interaction with faculty and students in science, technology, engineering and math careers via video conferencing. Students may also be expected to complete individual work.

Parent/Guardian Initial \_\_\_\_\_ Student Initial \_\_\_\_\_

### **AGREEMENT TO RULES OF THE SUMMER INSTITUTE**

In order to make this program a success, it is vital that all students realize that standards of conduct must be understood and observed. Parents/guardians are asked to go over the following items with their child.

1. Observe the camp schedule, including class times and other activities. If any portion of the day must be missed, parents/guardians should notify the coordinator ahead of time.
2. Cell phones, tablets, and other electronic devices not being used for instruction that distract from the Summer Institute may only be used during breaks and lunch.
3. Students are not to use obscene, profane, threatening, or disrespectful language or images in any communications with Summer Institute staff, volunteers, or other students. The university does not condone harassment, bullying, cyberbullying, or other inappropriate behavior.
4. All communications with other students enrolled in the Summer Institute must be program related. Any sending of unsolicited email to other Summer Institute students is prohibited.
5. Uphold an individual's right to dignity by supporting an environment of inclusion, which welcomes involvement of participants from all backgrounds. Be kind, courteous, and respectful to one another.
6. Obey university policies and all applicable local, state, and federal laws.
7. Do not engage in personal communication or contact with program staff outside of sanctioned program times or virtual platform designated for the Summer Institute unless it is program-related.
8. Sharing with others any virtual program platform links, meeting IDs, usernames, passwords, and any other sensitive security information that provides access to such platforms being used by the program is prohibited.
9. The integrity and authenticity of student work is something that the Summer Institute takes seriously. Copying the work of others, allowing others to knowingly copy a student's work, and/or misusing content from the Internet could result in removal from the Summer Institute.
10. Dress appropriately for video conferencing. Prohibited clothing includes anything that contains profanity or language/symbols/styles that promote the use of alcohol, drugs, tobacco products, or other illegal activities.
11. Follow directions and cooperate with faculty, professionals, teachers, and group leaders at all times.
12. Participate in all classes, presentations, and activities.



I understand that as a condition for participating in the Summer Institute, I must comply with the rules and standards of conduct and follow all reasonable direction of the Summer Institute staff. Failure to comply with the rules and standards of conduct or failure to comply with the reasonable direction of Summer Institute staff may result in my being dismissed from the Summer Institute and impact my ability to participate in future programs at UCF.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**PARENT/GUARDIAN AGREEMENT (Initial all)**

I acknowledge that no refund is available for missing any portion of the Summer Institute.

Parent/Guardian Initial \_\_\_\_\_

If the student cannot participate due to an emergency, I/we will contact the Summer Institute coordinator to make arrangements. The amount I will be charged under these circumstances will be determined by UCF, depending on the particular circumstances at hand, and I agree to pay the amount set by UCF, not to exceed the cost of the program.

Parent/Guardian Initial \_\_\_\_\_

UCF assumes no responsibility for any phone charges, line costs, or usage fees for connectivity to the Internet.

Parent/Guardian Initial \_\_\_\_\_

I/we hereby indemnify and hold harmless the University of Central Florida, the Board of Trustees of the University of Central Florida, the State of Florida, the Florida Board of Education, the Florida Board of Governors, including their respective past, present and future officers, directors, employees, volunteers, agents, and representatives, against any and all liabilities, injuries, losses, costs, damages, attorney's fees, and expenses which my child, me or any parent, guardian or representative of his/hers may sustain or incur as a result of participation in the Summer Institute.

Parent/Guardian Initial \_\_\_\_\_

I understand that my child will be subject to the rules and standards of conduct of the Summer Institute and the University of Central Florida. I further understand that my child's violation of the rules and standards of conduct or failure to comply with the reasonable direction of Summer Institute staff may result in my child's dismissal from the Summer Institute. I accept responsibility for all costs associated with removing my child from the Summer Institute, if any. I understand that dismissed participants are not eligible for a refund of any fees or expenses and may not be eligible to participate in future programs at UCF.

Print Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Cell Phone: \_\_\_\_\_