



# Summer Institute @UCF

## Travel Information Form – Competitive Programming

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The Summer Institute starts **Sunday, July 7, 2019 at 6pm**. Students must arrive on the UCF campus by **no later than 5:00pm** if they are being dropped off or driving themselves. If flying, they need to arrive at Orlando International Airport (MCO) **between 12:00 and 4:00pm** for pickup by SI staff. If your student's particular travel options fall outside the times specified above, please contact us at 407-823-6230 **prior to** making your student's final travel arrangements. Please complete the following form as directed, **and if flying, please attach your student's travel itinerary**.

Please check the box that applies to your student's travel arrangements, and complete the corresponding numbered section of additional details:

- My son or daughter will be flying in and out of Orlando International Airport (MCO) at the beginning and end of the Summer Institute, and I have attached an itinerary for their travel arrangements to this packet.
- My son or daughter will be driving to the UCF campus, and requires a parking permit for the duration of the Summer Institute.
- My son or daughter will be dropped off and picked up at the beginning and conclusion of the Summer Institute, respectively.

If you checked the box for **#1**, please provide the following information and attach itinerary.

NAME OF STUDENT: \_\_\_\_\_

ARRIVAL AIRLINE/FLIGHT #/TIME: \_\_\_\_\_

DEPARTURE AIRLINE/FLIGHT #/TIME: \_\_\_\_\_

- You student should arrive at Orlando International Airport (MCO) **between 12:00 and 4:00pm** on **Sunday, July 7<sup>th</sup>**. An exact location for pick up within the airport will be determined as we get closer to the event.
- At the end of the Summer Institute, the student's flight should be scheduled **between 1:00-6:00pm** on **Friday, July 19<sup>th</sup>**.
- SI staff will pick up and drop off your student from/at the Orlando airport. At drop off, SI staff will ensure the student makes it through security but we cannot escort them to the gate. We will work with them to provide instructions/directions to get them to their gate without issue. Though OIA is a larger airport once we get students to and through security, it is easy to navigate to their gate.

If you checked the box for #2, please provide the following information.

NAME OF STUDENT: \_\_\_\_\_

DRIVERS LICENSE NUMBER: \_\_\_\_\_

VEHICLE MAKE: \_\_\_\_\_ VEHICLE MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_

COLOR: \_\_\_\_\_ LICENSE PLATE NUMBER: \_\_\_\_\_

Please note that if your student is driving his/her own vehicle, s/he must adhere to the following:

- No other student aside from your son/daughter is allowed in the vehicle during the duration of the Summer Institute (7/7 – 7/19) unless carpooling at the time of arrival to the UCF campus and/or at the time of departure. If another student is carpooling with your son/daughter, please indicate below:

My son or daughter will be driving with another student to/from UCF in my vehicle

NAME OF CARPOOLING STUDENT: \_\_\_\_\_

My son or daughter will NOT be driving with another student to/from UCF in my vehicle

- While at UCF, your student is responsible for parking in one of the indicated UCF Student Parking Lots (denoted on UCF signage by the color GREEN or by letter “D” for student/visitor parking).
- Your student will not be permitted to leave the UCF campus in his/her own vehicle during the Summer Institute unless otherwise specified. Trips off-campus are limited to vehicles and destinations designated by the Summer Institute and UCF, no exceptions.
- If your student is driving to/from the Summer Institute, we will send driving directions closer to the start of camp.

If you checked the box for #3 please provide the following information.

NAME OF DRIVER: \_\_\_\_\_

AFFILIATION TO STUDENT: \_\_\_\_\_

CELL PHONE #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ ALT. PHONE #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

APPROX. PLANNED TIME OF ARRIVAL (July 7): \_\_\_\_\_ (for drop-off)

APPROX. PLANNED TIME OF ARRIVAL (July 19): \_\_\_\_\_ (for pick-up)

- For drop-off, your student must arrive at the Main UCF Campus by **no later than 5:00pm on Sunday, July 7<sup>th</sup>**. An exact location therein will be announced as we get closer to the event.
- At the end of the Summer Institute, you (or your designated driver) must arrive to pick up your student by **no later than 5:00pm on Friday, July 19<sup>th</sup>**.
- If your student is being dropped off and picked up to/from the Summer Institute, our staff will be sending out local driving directions to make sure your student arrives at the correct location.